

Please state if you have a disability you think the College should be aware of:

How did you hear about Apprenticeships at South Downs College?

College	<input type="checkbox"/>	Website	<input type="checkbox"/>	Open Day	<input type="checkbox"/>	Prospectus	<input type="checkbox"/>
School	<input type="checkbox"/>	Connexions	<input type="checkbox"/>	Press Advertising	<input type="checkbox"/>	Radio Advertising	<input type="checkbox"/>
Careers Event	<input type="checkbox"/>	Employer	<input type="checkbox"/>	Other Advertising	<input type="checkbox"/>	Other	<input type="checkbox"/>

Data Protection Act 1998

Information you provide on this form will be passed to the Skills Funding Agency (SFA) to enable the SFA to fulfil its statutory obligations, principally under the Apprenticeships, Skills, Children and Learning Act 2009. The SFA is registered as data controller with the UK Commissioner's Office. The SFA funds adult further education and skills training, including apprenticeships in England.

The information you provide may be shared with other organisations for purposes of administration, the provision of career and other guidance and statistical and research purposes, relating to education or training. Other organisations include the Department for Education, the Department for Business, Innovation and Skills, Local Authorities, Connexions, Higher Education Statistics Agency, Higher Education Funding Council for England, educational institutions and organisations performing research and statistical work on behalf of the SFA, the Young People's Learning Agency (YPLA), or partners of those organisations. The SFA also administers the Learner Registration Service (LRS) which uses your learner information to create and maintain a Unique Learner Number (ULN). Further information about use of and access to your information is available at Skills Funding Agency: <http://skillsfundingagency.bis.gov.uk/foi.htm> and YPLA: <http://www.ypla.gov.uk/foi.htm>. At no time will your personal information be passed to organisations for marketing or sales purposes. The YPLA, the SFA and their partners may wish to contact you from time to time in respect of surveys and research to monitor performance, improve quality and plan future provision or to inform you about courses or learning opportunities relevant to you.

Your enquiry will be acknowledged within five working days.

Please return the completed form to:

Business Training Unit
South Downs College, College Road, Waterlooville, Hampshire PO7 8AA.

Tel: 023 9279 4661

By signing this document, I confirm that all the details are correct to the best of my knowledge.

Employer signature

Date



South Downs College

College Road, Waterlooville, Hampshire, PO7 8AA

Telephone: 023 9279 7979 **Minicom:** 023 9278 2214 **Facsimile:** 023 9279 7940

Web: www.southdowns.ac.uk **Email:** college@southdowns.ac.uk



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