

South Downs College Apprenticeships

Working with Employers to deliver education and training

Food Processing & Cookery



Apprenticeship training is fully funded by the Skills Funding Agency for young people aged 16-18 years. If the Apprentice is 19 or over, a contribution from the Employer will be required.

What is an apprentice?

An apprentice is a trainee. They can be a new or existing paid employee whom you assist through a training programme. The training provides apprentices with up-to-date skills to enhance your business and further their professional knowledge. It is a system of training the next generation of employees.

Skills shortages are still one of the largest threats to UK businesses. Apprenticeships can help businesses across all industries by offering a route to harness fresh talent.

How does it all work?

Training, monitoring and assessments are conducted mainly in the workplace. However one day per week is usually spent at college.

Food Processing & Cookery

The Apprentice will learn

Skills in the workplace	=	NVQ Level 2
To develop numeracy and literacy skills	=	Key Skills qualifications
Theoretical knowledge	=	Technical Certificate
Rights and Responsibilities	=	Employment Rights and Responsibilities Certificate

You are required to:

- give apprentices an induction into the role and participate in their training
- agree and sign a training programme for the apprentice with the College
- ensure a healthy and safe work environment
- give tasks and responsibilities so the apprentice can achieve an NVQ
- provide supervision and mentoring in the workplace
- have a contract of employment with the apprentice subject to normal employment terms and conditions
- pay a minimum wage to the apprentice (currently £95 per week)
- enable assessors opportunities to undertake work based assessments
- liaise with College staff in supporting all aspects of the training



"I have learnt a massive amount this year, made new friends and formed strong relationships with colleagues."

Ricki, Apprentice

What people are saying:

"Skills shortages are still one of the biggest threats to UK business. Apprenticeships can help businesses across all industries by offering a route to harness fresh talent."

National Apprenticeship Service

How to get started:

If you require further information or would like to discuss your training needs, please contact:
The Business Training Unit on **023 9279 4661** or email **business@southdowns.ac.uk**

More information on Apprenticeships is available on **www.apprenticeships.org.uk** or by phoning the National Apprenticeship Helpline on **0800 015 0400**



INVESTOR IN PEOPLE



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"an outstanding college" Ofsted Inspection

The South Downs College has charitable status for the provision of Education and Training

